

ANKIT UJJWAL

LAW GRADUATE

B-1101, Maitri Planet,
Sector- 35H, Kharghar,
Navi Mumbai, Maharashtra,
410210
Ankitkrsingh63@gmail.com
+918757299103

To whomsoever, it may concern,

I'm writing to apply for the position of Legal Associate. I am confident that my skills are well-aligned with the role, and that I would be an excellent fit for the firm.

I am motivated, task-oriented, and an efficient law graduate, and my knowledge of legal research and writing is comprehensive and current. My enthusiasm and commitment to excellence have served me well. In both my academic and professional life, I have been consistently praised as diligent by my professors and peers. Whether working on academic, extracurricular, or professional projects, I apply proven communication, interpersonal and creative thinking skills, which I hope to leverage into the intern role in front of you.

I believe my experiences and track record make me an excellent fit for this opportunity. I have enclosed my resume for your consideration. Please feel free to contact me via phone or email at a time of your convenience to discuss my background as well as the requirements for the role.

Sincerely,
Ankit Ujjwal